



HOBART AND WILLIAM SMITH COLLEGES

Office of Advancement

IRA Charitable Rollover

The IRA Charitable Rollover provides you with an excellent opportunity to make a gift during your lifetime from an asset that could be subject to multiple levels of taxation.

To qualify

- You must be age 70½ or older at the time of gift.
- Transfers must be made directly from a traditional IRA account by your IRA administrator to Hobart and William Smith Colleges. Funds that are withdrawn by you and then contributed do NOT qualify.
- You may be able to establish an IRA with a portion of your retirement plan, such as 401k, 403b, SEP and other plans.
- Gifts must be outright. Distributions to donor-advised funds or life-income arrangements such as charitable remainder trusts and charitable gift annuities do not qualify.

Benefits — qualified charitable distributions

- Can total up to \$100,000.
- Are not included in your gross income for federal income tax purposes on your IRS Form 1040 (no charitable deduction is available, however).
- Count towards your required minimum distribution for the year.

Example

Jane wants to make a contribution to Hobart and William Smith Colleges. She is 70½ and is required to take a minimum distribution of \$20,000 from her IRA but does not need the income. She can authorize the administrator of her IRA to transfer \$20,000 to Hobart and William Smith Colleges. The \$20,000 distributed to Hobart and William Smith Colleges will not be subject to federal tax and will be counted toward her annual minimum required distribution. Jane's benefit is equivalent to a deductible charitable contribution even if she does not itemize her deductions.

As you plan your required minimum distributions for this year, if you do not need the money the government is requiring you to take, consider using the IRA Charitable Rollover to support The Colleges.

See below for sample letters you can send to your plan provider to initiate a rollover. Make sure that you contact us when you direct the rollover so we can look for the check from your IRA administrator and apply your contribution to the purpose of your choice.

Sample Letter of Instruction from Donor to IRA Provider

[DATE]

[NAME OF IRA PROVIDER]

[ADDRESS]

[CITY, STATE, ZIP]

(Call your plan provider to determine the most efficient way to send this letter of instruction)

Re: Request for Qualified Charitable Distribution from Individual Retirement Account

Dear Sir or Madam:

Please accept this letter as my request to make a qualified charitable contribution from my Individual Retirement under Sec. 1201 of the Pension Protection Act of 2006 (the PPA) and Sec. 408(d)(8) of the Internal Revenue Code of 1986, and made permanent under the Consolidated Appropriations Act of 2017. My account Number is [insert account number].

Please issue a check in the amount of \$_____ to Hobart and William Smith Colleges with the following info:

Beneficiary Name: Hobart and William Smith Colleges
Office of Advancement
300 Pulteney Street, Geneva, NY 14456
Attn: Leila Rice

In your transmittal to Hobart and William Smith Colleges, please state my name and address as the donor of record in connection with this transfer, and copy me on your transmittal. It is my intention to have this transfer qualify during the 201X tax year. Therefore, it is imperative that this distribution be postmarked no later than December 31, 201X.

If you have any questions or concerns regarding this request, I can be reached at [PHONE AND EMAIL ADDRESSES].

Thank you for your prompt attention to and assistance with this matter.

Sincerely,

[SIGNATURE OF IRA OWNER]



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Advisor's Guide for Planned Giving

Gifts from Wills and Trusts:

When making a charitable gift to a nonprofit organization, it is vital the legal name of the charity, city and other identifying details be used. To name Hobart and William Smith Colleges in your will or trust please use the following suggested language:

Sample Bequest Language for a Will or Trust (Specific Gift):

I/we give to Hobart and William Smith Colleges (Tax ID #16-0743040), located in Geneva, NY, the sum of \$_____, or _____% to be used for its general support (or for the support of a specific fund or program).

For contingent, residual and other types of bequest language, please contact Leila Rice.

Federal Tax ID: 16-0743040

Legal Name: Hobart and William Smith Colleges

Incorporated in: Geneva, New York

Beneficiary Gifts from Retirement Plans, Life Insurance, Brokerage Accounts or any other plan with a beneficiary designation:

Please contact your plan provider for a change of beneficiary form.

Once you have filled out the form, please send a copy to:

Leila C. Rice

Senior Associate Vice President of Advancement

RICE@hws.edu

(315) 781-3545

300 Pulteney Street

Geneva, NY 14456

Note to Attorneys, Accountants and other professional Advisors: Thank you for helping your client with their charitable planning. If you have any questions or concerns, please contact Leila C. Rice, Senior Associate Vice President of Advancement at (315) 781-3545 or RICE@hws.edu.